



GUIDE

Rules on the temporary use of the Rialto Fishmarket areas and surroundings under concession

Rules on the organization of commercial, cultural, celebratory and meeting events



Introduction

Vela S.p.A. acts accordingly with guideline No.39 approved by the Municipal Council on 23rd November 2012 about "2013 Fishmarket trial management; management of events in waiver for VELA partnership contracts" conferring "... mandate to Venezia Marketing & Eventi spa (later incorporated by Vela S.p.A.), in agreement with the Venice Municipal Council General Management, to inform in advance about ideas regarding events to be held in 2013 at the "Rialto Fishmarket" paying particular attention to: management of calendar events whether promoted institutionally or sponsored by the Municipal Administration, or private for partnership events; ... to the maximization of direct or indirect economic benefits from events, to the minimization of impacts; to the investigation of resolution requests for council regulations in force; to authorized



coordination by appointed bodies and in particular by the authority for Cultural Assets, Activities and Tourism..."

In particular, Ve.La. will coordinate the arrangement of necessary documentation (petitions, reports, notes) to obtain permits and authorizations necessary for the execution of the event in question, i.e.:

- Opinion - if necessary - related to the execution of the event from the Authority for Architectural Assets and landscape of Venice and its Lagoon.
- Authorization from the Venice Municipal Council, and in particular:
 - Authorization for temporary possession of public land (COSAP Municipality Rules approved with Municipal Council Resolution No. 35 on 9th March 1999 and subsequent amendments and integrations) according to methods described in specifically approved project;
 - Authorization as exception to exposition of advertising means – if absolutely necessary – according to methods described in specifically approved project.
- Other possible authorizations from other involved public authorities.

Consultancy service by Ve.La. may be considered complete when opinions have been procured from the above-mentioned authorities. These may include possible obligatory regulations to be peremptorily followed and respected, and which may be modified and/or complement the programme of the event.

Examination of the project

Request to use the areas must be accompanied by an illustrative report of the event, including a detailed layout (indicating all the occupancies: installations, furnishings, service areas, technological installations and stage set-ups, electrical cables and panels, possible area delimitations, support vessels/boats, etc.) time schedule of assembly and disassembly of works, possible viewing of the project, description and time schedule of the activities to be held during the event, possible presence of important celebrities, and any other information considered necessary to give.

The request give the business right to an option with expiry, at the end of which, a deposit of confirmation must be paid. The penalty for late cancellation of the event (e.g. for adverse weather conditions) will be specifically established in each single contract between VELA and the applicant, as also terms and conditions for possible event reprogramming to another date.

Available Area

The available areas, and the explanation involving their development, are indicated in the layout. The reference layout takes into account, demands connected to land and water traffic, normal market activities, and the presence of public services (garbage collection, cleaning, ferries) and other commercial activities in the area.

Times

Assembly must begin when market activities have finished (weekdays and Saturdays – 2.00pm). Disassembly must end before the beginning of market activities (weekdays – 4.00am). Events must end at 12.00 midnight, as the volume must be lowered after 11.30pm to an equivalent noise level (Laeq) of 70 dB measured at the nearest inhabited areas, with maximum registrations not superior to 80 dB.



Bans

Other than bans envisaged by laws, and local regulations governing the development of the events, including specific administrative actions, that may contemplate specific requirements connected to methods and times for the execution of the event on a chosen date, it must be remembered that:

- it is absolutely forbidden to use flammable compressed gas cylinders for whatever use;
- it is forbidden to use naked flames except candles in special fire resistant holders;
- it is forbidden to use internal combustion engines or combustion systems (burners) functioning with solid, liquid or gas fuel, except motorboat engines used for transport;
- it is forbidden to prevent pedestrian and water-craft circulation, access to homes, commercial activities, thermal mains/stations, electrical boxes and warehouses, as well as occupying areas that are different from those indicated on the reference layout, even temporarily (e.g. marble staircase);
- it is forbidden to tamper with paving and wells, public lighting installations and to carry out any type of mechanical fastening and anchoring involving ground, artifacts and architecture present in the area, paying particular attention to columns, capitals and wooden trabeation in ceilings, unless specifically agreed upon or authorized.

Regulations

- All precautions must be adopted in order to prevent damages to wooden, trachyte and Istrian stone elements (particular attention - risk of stains and breakages from impacts), maintaining sufficient distance from protected artifacts, taking due care to distribute floor loadings at less than 400 kg/mq, and arranging protective elements to avoid contact with wcs, areas for food preparation, paving and metallic objects (above all, ferrous ones which may produce rust).
- Proper precautions must be taken to purify cooking smoke and avoid fatty and/or sooty residues that may damage architecture and paving.
- A proper shielding for mobile toilet facilities must be constructed allowing immediate cleaning in case of need.
- All changes proposed and agreed upon, must be temporary and absolutely reversible, paying particular attention to the reinstatement of installed hangings for shading used at the fish market at the "tese" archways.
- All wiring used must be placed within the proper protective anti-crushing devices. A sufficient number of suitable extinguishing devices must be properly distributed and installed on site.
- Approved class 2 fire reaction materials (not superior) must be used, - specific exceptions to be agreed upon with VELA; constructions must be tested for structural resistance (according to pertinent calculation models) and correct and compliant assembly be certified paying particular attention to conditions of use in case of wind, and protocol regarding "testing and safety of suspended loads" (Ministry of the Interior, circular No. 1689, 1st April 2011).



- A number of escape routes leading to safe areas must be provided for the people located inside the stand area. These must be free from obstacles, located reasonably far from one another and adequately illuminated, so that the area can be evacuated easily and quickly in case of danger.
- Electrical installations must be inaccessible to the public, planned and certified according to reference legislation (Ministerial Decree No. 37, 2008) and completed with approved materials that are compliant with laws.
- At the end of the event, all the residual materials of the stand must be promptly cleared and, if necessary, disposed of in compliance with the legislation in force. The site must be immediately, carefully and thoroughly cleaned, also, if necessary, in agreement with VERITAS.

Documents to produce

- A copy of the applicant's identity document.
- Mandate to Vela S.p.A. to carry out the administrative paper work involving authorizations and permissions.
- The applicant's insurance with third party liability coverage, stipulated with sufficient maximum coverage from a leading insurance company.
- Specific requests for: occupation of public ground, waiver regarding permitted noise levels, display of advertising means (if necessary), and others.
- Assumption of responsibility deriving from the organization of the specific event, limited to necessary operations conducted by the applicant or his/her agent.

Notes

The applicant's (permit holder) is civilly and penally responsible for any damages to things and/or persons, happening in accordance with the execution of the specific event, releasing the writer company and its agents, together with the Municipal Administration of any responsibility.

Occupancy of spaces and necessary works usually come about, notwithstanding and without prejudice to third party rights, respecting pertaining laws in force and in particular art. 8 of the Urban Police laws in force.

Permits may be revoked without any compensation, in any moment for reasons of public safety and order, for non-compliance with arrangements or applicant's abuse, or, should the Municipal Administration feel necessary to intervene in the area subject to occupancy.

All areas subject to assembly/preparation must be properly and constantly supervised by qualified security and safety personnel. The areas must be outfitted with necessary fire protection equipment. For fire protection purposes it must be stated that nearby areas do not present any particular fire hazards.

Planning and assembly/preparation of structures must comply with all regulations and technical requirements according to law. For all installations, documentation established by law must be available to organizers and authorities.

Where agreed upon, possible electricity and water supplies, any changes to public lighting installations and construction of temporary jetties will be at the applicant's expense. Connection



and construction operations must be carried out in order to avoid damages to existing building structure.

Standard SIAE (Italian royalties Collection Society), ULSS (Local health and Social Care Services) procedures (hygienic requirements in food preparation) and any agreements with the fishmarket activities, other commercial activities or area residents are part of the applicant's responsibility.

Safety management according to law (title XVIII- Ministerial Decree 19th August 1996) about technical personnel in possession of qualifications (pursuant to Law No. 609 of 28th November, 1996) is recommended.

It is recommended that welcoming personnel and those controlling entries/exits be specifically trained according to laws (Ministerial Decree 10th March 1998).

During the event - it is recommended that an installer/technician who is familiar with installations, be present.

For the completion of each single activity involved in this contract, it is the applicant's responsibility to take advantage of third party collaboration for social security, assistance, insurance, and safety, and VELA must be informed before works begin. The applicant is responsible for complying with safety laws on work-sites and requirements stated by authorities.